



INVITATION FOR NEGOTIATED PROCUREMENT
TWO FAILED BIDDINGS

Under **Sec. 53.1** of the Revised IRR of R.A. 9184

PROCUREMENT OF ONE (1) UNIT SPORTS UTILITY VEHICLE (SUV) (CSU-CC-EPA-2024-11-009)

- In view of the two (2) failed biddings, the **Cagayan State University – Carig Campus** intends to procure **FOR THE ABOVEMENTIONED PROJECT** with an Approved Budget for the Contract (ABC) of **TWO MILLION SEVEN HUNDRED FIFTY-TWO THOUSAND PESOS (₱2,752,000.00)**.
- The CSU – Carig Campus, through its **Bids and Awards Committee for Goods and Services**, now invites technically, legally, and financially capable suppliers for the said procurement.
- The procurement procedure for this requirement is Negotiated Procurement pursuant to Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184, otherwise known as the “Government Procurement Reform Act”.
- Interested Bidders may obtain further information from the BAC Secretariat at the address given below from **January 22, 2025 to January 27, 2025**.
- The schedule of the bidding activities is herein stated below:

Activities	Schedule	Venue
1. Issuance and Availability of Request for Quotation (RFQ)	January 22, 2025	BAC Secretariat Office, Cagayan State University – Carig Campus
2. Negotiation Conference	January 24, 2025	BAC Secretariat Office, Cagayan State University – Carig Campus
3. Deadline for submission of RFQ, Legal, Technical, and Legal Documents	January 27, 2025 (9:00 AM)	BAC Secretariat Office, Cagayan State University – Carig Campus
4. Opening and Preliminary Evaluation of Proposals	January 27, 2025 (10:00 AM)	Office of the Campus Director for Administration
5. Detailed Bid Evaluation	January 27, 2025 (1:00 PM)	BAC Secretariat Office, Cagayan State University – Carig Campus
6. Post-Qualification	January 28-31, 2025 (initial schedule)	Address of the single/lowest bidder as read
7. Issuance of Abstract of Quotations and Notice of Award		BAC Secretariat Office, Cagayan State University – Carig Campus
8. Issuance of Notice to Proceed/ Purchase Order		BAC Secretariat Office, Cagayan State University – Carig Campus

- Interested bidders shall submit the following documents in **sealed envelopes**, with the title of the procurement project, name of the bidder, address of the bidder and contact details of the bidder, addressed to the undersigned.

ELIGIBILITY DOCUMENTS

- PhilGEPS Certificate of Registration (Platinum Membership)

Class "A" eligibility documents (*per GPPB Resolution No. 26-2017 and GPPB Circular No. 07- 2017*), labeled as follows:

- Registration Certificate (a. SEC Certificate; b) DTI Certificate; or c) CDA Certificate)
- Current and Valid Mayor's/ Business Permit
- Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the BIR (A Provisionary Tax Clearance is **NOT** acceptable pursuant to GPPB Resolution No. 01-2014, dated 4 February 2014.)
- Audited financial statements (AFS), showing, among others, the bidder's total and current assets and liabilities, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of the bid submission.

b) Statement identifying the bidder's Single Largest Completed Contract (SLCC), which is similar in nature, within two (2) years prior to the date of submission and receipt of bids, the value of which, adjusted to current prices using the National Statistics Office consumer price indices, must be at least fifty percent (50%) of the approved budget for the contract (ABC).

Supporting Document/s: The statement shall be supported by copy/ies of the End-User's Acceptance or Official Receipt/(s) Issued for the Contract/(s)therein.

c) Bid Securing Declaration

(For the Bid Securing Declaration Form, use the actual form provided in Annex "A")

d) Completely filled out Technical Bid Form, showing the Bidder's conformity with the technical specifications as enumerated and specified in Schedule of Requirements and Technical Specifications, if any.

(For the Technical Bid Form, use the actual form provided in Annex "B")

e) Income/ Business Tax Return

f) Omnibus Sworn Statement in accordance with Section 25.3 of the IRR of R.A. 9184

(For the Omnibus Sworn Statement, use the actual form provided in Annex "C")

g) The Performance Security issued in favor of the Cagayan State University – Carig Campus, in an amount not less than the required percentage of the total contract price in accordance with the following schedule:

Form of Performance Security	Amount
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty percent (30%)

Performance Security is to be executed upon receipt of Notice of Award



BIDS AND AWARDS COMMITTEE

7. CSU – Carig Campus does not assume any responsibility to compensate or indemnify any bidder for expenses incurred in the preparation of bid.
8. CSU – Carig Campus reserves the right to accept or reject any proposal and to terminate the procurement process at any time prior to awarding of contract, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

CAMILLE G. CONSTANTINO – Head, BAC Secretariat

Cagayan State University – Carig Campus

Carig Sur, Tuguegarao City, Cagayan 3500

bacsecretariat@csucarig.edu.ph

(078) 396-0569 loc. 018 or 051

www.csucarig.edu.ph

MAC GIOVANNI T. LAGUNDI

Chairperson, Bids and Awards Committee for Goods and Services



ANNEX "A"

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: CSU-CC-EPA-2024-11-009

To: **CAGAYAN STATE UNIVERSITY – CARIG CAMPUS**
Palm Avenue, Carig Sur, Tuguegarao City, Cagayan 3500

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of _____ at _____.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]



ANNEX "B"

TECHNICAL BID FORM

TERMS AND CONDITIONS:

- 1 Quotation is **INCLUSIVE OF DELIVERY COST, TAX, AND INFLATION RATE.**
- 2 **DELIVERY** must NOT be more than **THIRTY (30) days** upon receipt of Notice to Proceed/Purchase Order/ Job Order.
- 3 Price validity shall be for a period of **sixty (60) calendar days.**
- 4 Warranty shall be subject to conditions specified below.
- 5 Items are **INDIVISIBLE.**
- 6 Any bid above the ABC shall likewise be automatically disqualified.

TO: MAC GIOVANI T. LAGUNDI
 Chairperson, Bids and Awards Committee for Goods and Services

Sir:

After having carefully read and accepted your conditions as listed above, I/We quote you on the item at the following prices, to wit:

PARTICULARS / GENERAL DESCRIPTION / SPECIFICATIONS		STATEMENT OF COMPLIANCE
ONE (1) UNIT SPORTS UTILITY VEHICLE		
ENGINE & TRANSMISSION		
Engine Type	Diesel, 4x4, 2.0L Bi-Turbo 10-Speed Automatic Transmission	
Displacement	not to exceed 2000cc	
Maximum Power Output	at least 210 ps at not more than 3750 rpm	
Maximum Torque	not less than 500 NM @ 2000 rpm	
Fuel System	Diesel fuel, Common Rail Direct Injection	
Transmission	10-Speed Automatic Transmission	
CHASSIS		
Steering System	Variable Power Steering	



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Tires/Wheels	255/55r220 / 20" Alloy
Suspension	Front: Double Wishbone with Coil Spring and Anti-Roll Bar
	Rear: Coil Spring with Watt's Link and Anti-Roll Bar
Brakes	Front: Front and Rear Ventilated Discs
EXTERIOR	
Headlights	Matrix LED
Daytime Running Lamps and Taillights	LED
equip with zone lighting and panoramic moonroof	
Wiper	Rain Sensing
Liftgate	Power
Tow Hooks	Front and Rear
INTERIOR AND CONVENIENCE	
Smart Keyless Entry with Push Button Start	
Instrument Cluster	12" Digital Cluster Screen
with Ambient Lighting	
with Front Personal Lamp (Driver and Passenger), with Rear Personal Lamp, with Room Lamp	
Inside Rear View Mirror	Auto-dimming
Seat Material	Leather and Synthetic Leather
Seats Geometry	8-Way Power Adjust Driver and Passenger / Bench Seat with 60:40 Split Folding Seatback / Power Folding Seats
Auxiliary 12-Volt Power Outlets	x3 (1st Row, 3rd Row and Cargo)
Seating Capacity	7 pax Seater Reconfigurable Format



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Airconditioner	Dual-Zone Electronic Automatic Temperature Control	
Proprietary Audio System	12" Colored Portrait Touchscreen and 8-Speaker System	
with 230-Volt Inverter in Rear Console		
Advanced Driver Assist Technology	Adjustable Speed Limiter, Adaptive Cruise Control, Stop & Go and Lane Centering, Auto High Beam, Autonomous Emergency Braking (AEB) with Pedestrian Detection, Pre-Collision Assist, Forward Collision Warning System, Lane Departure Warning & Lane Keeping Aid, Blind Spot Information System, Cross-Traffic Alert & Braking and Active Park Assist 2.0	
SAFETY & SECURITY		
Airbags	7 airbags (Driver, Front Passenger, Sides, Curtain, Knee)	
Hill Launch Assist & Roll Over Mitigation		
Anti-lock Braking System (ABS) w/ Electronic Brakeforce Distribution		
Hill Descent Control		
Electric Parking Brake		
Camera 360-Degree		
Child Seat ISOFIX Anchor Points		
Parking Sensors	Front and Rear	
Tire Pressure Monitoring System		
ESP with Traction Control System		
OTHERS		
Color: White or Pearl White		
Includes Warranty (extended warranty 200,000kms)		



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Includes Basic Tools, Spare Tire, Roadside Early Warning Device (EWD)	
Includes 2 years Tint	
Includes Rubber Matting	
Includes at least 3-year LTO Registration	
Must have existing and operational Service Center at Region 2	

Printed Name and Signature: _____

Tel. No./Cellphone No. _____



ANNEX "C"

OMNIBUS SWORN STATEMENT (REVISED)

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, _____ [Name of Affiant], of legal age, _____ [Civil Status], _____ [Nationality], and residing at _____ [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. [Select one, delete the other:]

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. [Select one, delete the other:]

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized

Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**



4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring

Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of

[Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services,**



BIDS AND AWARDS COMMITTEE

to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 20__ at _____, Philippines.

AFFIANT/S

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20__, affiant/s exhibiting to me his/her/their Competent Evidence of Identity.

Name	ID No.	Issued At	Issued On
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

NOTARY PUBLIC

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Page No. _____;

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Series of 20__.